



The Brief English Handbook (7th Edition)

By Charles W. Dawe Edward A. Dornan

Pearson Education, 2003. Softcover. Book Condition: Neu. Gebraucht - Sehr gut Unbenutzt. Schnelle Lieferung, Kartonverpackung. Abzugsfähige Rechnung. Bei Mehrfachbestellung werden die Versandkosten anteilig erstattet. - The Brief English Handbook is known for its straightforward approach and clear organization, and offers the convenience and coverage of other brief handbooks at half the cost. - Coverage of argument has been revised and expanded, and now includes a second sample student paper using comparison/contrast. - Updated coverage of research includes more on internet research including finding, evaluating, and citing electronic sources. - Part X, 'Communicating in the Workplace' includes two new chapters on Document Design (chapter 65) and Oral Communication (chapter 66). 650 pp. Englisch.



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